

**DELTA COLLEGE**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**Delta College Main Campus**  
**Tuesday, June 9, 2015**  
**7:15 p.m.**

- BOARD PRESENT** R. Emrich, K. Houston-Philpot, K. Lawrence-Webster, D. Middleton, M. Nash, M. Rowley, E. Selby, E. Wacksman
- BOARD ABSENT** M. Morrissey
- OTHERS PRESENT** J. Goodnow, A. Anderson, J. Badour, H. Bartlett, D. Baskind, V. Bledsoe, L. Brown, T. Brown, J. Carroll, P. Clark, T. Clegg, R. Curry, J. Ehmcke, M. Finney, M. Gmeiner, L. Govitz, L. Kloc, D. Lutz, D. McQuiston, M. Moore, M. Mosqueda, D. Peruski, G. Przygocki, L. Ramseyer, B. Redman, K. Schuler, A. Ursuy, B. Webb, S. Whitney, S. Witzke
- PRESS PRESENT** G. Horner (Delta Collegiate)
- CALL TO ORDER** Board Chair, M. Rowley, called the meeting to order at 7:15 p.m.
- APPROVAL OF AGENDA** Board Chair Rowley called for approval of the agenda. R. Emrich made a motion to approve the agenda with support from D. Middleton. Motion passed unanimously.
- PUBLIC COMMENTS** Board Chair Rowley called for public comments.
- TREASURER'S REPORT** D. Lutz said that she has reviewed the financial statements for the month ended May 2015. With one month remaining in the 2014-15 fiscal year, the liquid investment assets of the College are in good standing and the College is in a good cash position. Excluding instruction, all areas of the College are spending less than last year (when comparing year-to-date). She reminded the Trustees that a variance is expected in instructional staffing.
- CONSENT AGENDA** R. Emrich made a motion to approve the consent agenda with support from M. Nash. The consent agenda passed unanimously resulting in:
- A. Acceptance of Minutes:
    - Board Dinner Meeting, May 12, 2015
    - Board Regular Meeting, May 12, 2015
    - President's Evaluation and Compensation Committee, May 18 , 2015
  - B. Approval of the Closed Session Minutes from May 12, 2015 **(BA5098)**
  - C. Approval of the Delta College 2015-19 Strategic Plan **(BA5099)**

**BOARD ACTION  
2015-2016 BUDGET  
AND TAX LEVY  
RESOLUTION  
(BA5100)**

RESOLUTION OF JUNE 9, 2015

WHEREAS, the Board of Trustees has carefully examined the financial circumstances of the College District for the 2015-2016 fiscal year, including the following:

- (a) Estimated General Fund expenditures - \$65,552,503
- (b) Estimated General Fund revenues from state appropriation - \$14,704,000
- (c) Estimated General Fund from other revenue sources exclusive of local and State taxation - \$27,760,502
- (d) Estimated revenues from local taxation –  
Operational - \$23,088,190

A total levy of 2.0427 mills, consisting of 1.5563 charter mills, and .4864 extra voted mills on the taxable value of all taxable property within the district necessary for the sound management and operation of the College District for such fiscal year; and

WHEREAS, the Board of Trustees has complete authority to direct a 2015 tax levy of 2.0427 mills for operating purposes for fiscal year 2015-2016 from within its authorized millage rate in order to raise approximately \$23,088,190 by taxation;

NOW, THEREFORE, BE IT RESOLVED THAT:

For the year 2015, the sum of \$23,088,190 be raised by taxation which shall require a total millage rate of 2.0427 mills to be levied against the taxable value of all taxable property located within the College District for community college purposes, that appropriate notification of such tax levy be sent to all taxing authorities within the College District with instructions that the taxes so collected should be turned over to the College Treasurer as required by law and

FURTHERMORE, THAT:

The 2015-2016 operating budget be adopted for the entire College in the amount of \$108,567,446 which includes the General Fund budget of \$65,552,503 as contained in the attached budget document.

BE IT FURTHER RESOLVED that the administration be authorized to effect modifications and additions to the budgets where such modifications and/or additions are in keeping with sound business and fiscal practices.

DELTA COLLEGE BOARD OF TRUSTEES

BY: \_\_\_\_\_  
Andrea Ursuy  
Secretary, Board of Trustees

R. Emrich made a motion to approve the 2015-16 Budget and Tax Levy Resolution with support from M. Nash. Motion passed unanimously.

**BOARD ACTION  
2015-2016 AFSCME  
LOCAL UNION NO.  
845 FOOD SERVICES  
CONTRACT  
NEGOTIATIONS –  
ECONOMIC RE-  
OPENER (BA5101)**

It is the recommendation of the Administration that the Board of Trustees approve the proposed changes to the 2013-2016 AFSCME AFL-CIO Local Union No. 845 Council 25 Food Services agreement as per the Economic Re-opener for fiscal year 2015-2016 as described below:

1. Medical Insurance language (Section 42) was modified to increase the employee contribution for FY 2015-16 to 20%, benefit design changes including local pharmacy and mail order prescription drugs Rx 90, 2X co-pay (90 day supply for 2 co-pays), a \$250/\$500 deductible (beginning January 1, 2016 this becomes a first dollar deductible) and an optional flexible spending card program beginning January 1, 2016.
2. The Classification and Wage Rates (Appendix B) included the following wage increases for 2015-16:

<u>Base Salary per Hour</u>	<u>2015-16</u>	<u>Increase per Hour</u>
Kitchen Worker I	\$8.50	\$.50
Kitchen Worker IIA	\$8.67	\$.15
Kitchen Worker IIB	\$9.21	\$.25
Kitchen Worker III	\$10.54	\$.10
Kitchen Worker IV	\$13.94	\$.14

R. Emrich made a motion to approve the recommendation with support from M. Nash. Motion passed unanimously.

**BOARD ACTION  
2013-2016 AFSCME  
LOCAL 845  
FACILITIES  
MANAGEMENT  
CONTRACT  
(BA5102)**

It is the recommendation of the Administration that the Board of Trustees approve the proposed changes to the 2013-2016 AFSCME AFL-CIO Local Union No. 845 Council 25 Facilities Management agreement as per the Economic Re-opener for fiscal year 2015-2016 as described below:

1. 1% wage increase for the third year of the agreement, FY 2015-2016
2. Contract extension for two (2) years, expires June 30, 2018
3. 1.5% wage increase for the first year of the extension, FY 2016-2017
4. 1.9% wage increase for the second year of the extension, FY 2017-2018

5. Medical Insurance language (Section 42) was modified to increase the employee contribution for FY 2015-2016, FY 2016-2017 and FY 2017-2018 to 20%, benefit design changes including local pharmacy and mail order prescription drugs Rx 90, 2X co-pay (90 day supply for 2 co-pays), a \$250/\$500 deductible (beginning January 1, 2016 this becomes a first dollar deductible) and an optional flexible spending card program beginning January 1, 2016.

K. Houston-Philpot made a motion to approve the recommendation with support from R. Emrich. Motion passed unanimously.

**ADMINISTRATIVE  
PROFESSIONAL  
& SUPPORT STAFF  
COMPENSATION  
RECOMMENDATION  
FY 2015-2016  
(BA5103)**

It is the recommendation of the Administration that the Board of Trustees approve for fiscal year 2015-2016, an increase of 1.0% in the Administrative/Professional and Support Staff wage and salary schedule to be granted to individual staff in accordance with the performance management system, the contribution to medical insurance premium at 20% effective July 1, 2015 and implementation of a local pharmacy and mail order prescription drug Rx 90, 2X co-pay (90 day supply for 2 co-pays), a \$250/\$500 deductible (beginning January 1, 2016 this becomes a first dollar deductible) and an optional flexible spending card program beginning January 1, 2016.

R. Emrich made a motion to approve the recommendation with support from M. Nash. Motion passed unanimously.

**APPOINTMENT OF  
MCCA TRUSTEE  
DIRECTOR AND  
ALTERNATE  
DIRECTOR (BA5104)**

Board Chair Rowley appointed R. Earl Selby as the MCCA Trustee Director and Kimberly Houston-Philpot as Alternate Director in accordance with MCCA Bylaws.

R. Emrich made a motion to elect R. Earl Selby and K. Houston-Philpot to these positions respectively. The motion was seconded by M. Nash. Motion passed unanimously.

**STUDENT SUCCESS  
PRESENTATION –  
HEALTHCARE  
SIMULATION**

Lori Kloc, Education Simulation Specialist and Learning Facilitator; Heather Bartlett, 2014 Delta College RN Program Graduate; and Ben Redman, Radiography Student, delivered a presentation on simulation in the healthcare programs.

L. Kloc explained that simulation allows the focus to be on the learner. In the clinical setting, the learner must always focus first on the needs of the patient. Simulation can be done using a simulator (robot) or with a role player. Simulation activities can be by discipline, multi-disciplinary, and the College has developed a partnership with CMU Medical School so that nursing students and residents can work together in simulation learning scenarios.

The students spoke about the excellent learning experiences that they had as a result of being able to participate in the simulation scenarios. In addition, both students indicated that the simulation scenarios prepared them for success in the workforce.

**AGRICULTURE  
PROGRAM  
PARTNERSHIP WITH  
MSU**

G. Przygocki gave a presentation about the agriculture partnership program that Delta College has developed with Michigan State University. Students can study at Delta College to earn a certificate from MSU and, at the same time, an Associate of Science Degree from Delta College. Subjects to explore include:

- Agribusiness

- Agricultural Technologies
- Crop Scouting and Investigation
- Environmental Science and Regulations
- Farm Management
- Fundamentals of Crop and Soil Science
- Plant Diseases and their Pathogens
- Sustainability
- Water Resource Management

G. Przygocki thanked Julie Dorcey from Institutional Advancement for the work that she did to develop this partnership.

There will be an open house to highlight the program on June 17, at 7:00 p.m. in S-105.

## **PRESIDENT'S REPORT**

### **Enrollment Report**

The Spring Semester began on May 11. 4,372 students are enrolled (337FT, 4,035PT). Fall Registration began April 20. As of today, 6,625 students are registered (2,521FT, 4,104PT).

### **Personnel Report**

A complete report of hires, promotions, and separations for the month of May can be found in Board packets.

### **Information Sharing**

- Dr. Goodnow said that earlier in the day, she had the pleasure of attending the luncheon at the Michigan ACE Women's Network Annual Conference in East Lansing. She announced that Margaret Mosqueda, Vice President of Student and Educational Services, is one of the recipients of the 2015 Distinguished Women in Higher Education Leadership Award. She received her award during the luncheon today.

Dr. Goodnow shared the following introduction of Margaret that she read at the conference:

*"Hello, I'm Dr. Jean Goodnow, President of Delta College.*

*It is every college president's dream to oversee an organization that includes strong, talented and competent women who mentor and guide their people to greatness.*

*Delta College is fortunate to have one particular woman – Margaret Mosqueda, our Vice President of Student and Educational Services – and it is truly an honor to present her with this year's Distinguished Woman in Higher Education Leadership Award.*

*Margaret has been with Delta College for almost 30 years, and she spends a significant amount of her time mentoring and promoting other women within the organization into responsible positions within her division.*

*A role model for men and women alike, she truly believes that women should be valued and respected for what they bring to the table. Margaret works diligently to guide them down their individual paths to success.*

*I am constantly in awe of the special relationship she has with women who serve on her team, and I believe firmly that Delta College students benefit tremendously from their rich resources.*

*Margaret is a leader, a mentor, a guide, a friend and an inspiration. She is someone I consult with on a regular basis, and I trust her judgment without question. She is an extremely talented and amazing individual, and we are truly fortunate that she chose Delta College to share her wisdom and expertise.*

*Ladies and gentlemen, I'd like to present this year's Distinguished Woman in Higher Education Leadership Award to Margaret Mosqueda."*

The award honors Michigan women who have distinguished themselves by providing outstanding leadership to women in their institutions, in their profession, and in society at large.

- A unique partnership between Delta College and General Motors is helping to breathe new life into Herbert Henry Dow High School's automotive program in Midland.

A 2014 Chevrolet Silverado donated by GM to the College's Automotive Service Educational Program (GMASEP) is being loaned to Dow High's automotive program for the remainder of the school year. This will allow the students an opportunity to interact with some of the latest technology in the automotive industry. And, it will help the program to regain its certification from the National Automotive Technician's Education Foundation (NATEF).

Thanks to General Motors and to Jim Miller, Coordinator of our GMASEP Program, for taking a leadership role in this innovative partnership.

- Dr. Goodnow encouraged Trustees to read this month's Fantastic Faculty which has been uploaded to BoardBook accounts. It features information on our adjunct faculty.
- Information regarding the Michigan Community College Association (MCCA) Summer Conference was distributed to Board Members. Dr. Goodnow asked that Trustees return their completed registration forms to Kay Schuler no later than July 1.

- Board folders include a letter commending Delta College for our commitment to veterans and their families. Thanks to Beth Alford, Coordinator of Veterans Services, for her great leadership in this area.

**TRUSTEE  
COMMENTS**

E. Wacksman said that she likes the Delta College billboard that is up in downtown Bay City. She complimented Leanne Govitz and the Marketing Department for their good work on the campaign.

K. Houston-Philpot said that she is proud and overwhelmed this evening. She congratulated M. Mosqueda on her ACE Award. She gave kudos to D. Lutz and A. Ursuy for the excellent presentations on the budget and strategic plan this evening. She also said that it was awesome hearing the student presentations.

D. Middleton said that she appreciated the presentations on the strategic plan and budget this evening. The strategic plan sets clear direction. She added that she appreciated the level of detail and scrutiny that goes into the development of the plan and budget.

D. Middleton said that she thought the simulation presentation was amazing. She also commented that there is a great opportunity for the agriculture program to expand to include urban farming. J. Carroll explained that Lifelong Learning is offering an Urban Farming Series.

R. Earl Selby thanked Dr. Goodnow for delivering an excellent keynote address at the Bridgeport High School Commencement Ceremony.

M. Nash said that this evening was a great demonstration of all of the talent at Delta College. He reminded Trustees to complete their evaluations of the President. He said that a special meeting will be scheduled during the week of June 22 to conduct the evaluation of the President.

**CHAIR COMMENTS**

Board Chair Rowley said that he appreciated the great schedule of summer camps that Lifelong Learning will offer this year. He thanked Vice Chair Nash for leading last month's meeting.

Board Chair Rowley said that 20/23 participants completed Dr. Goodnow's 360 degree evaluation. He has received the feedback and so has Dr. Goodnow.

Board Chair Rowley closed the meeting by saying that he continues to be impressed by Delta College and the asset that it is to our community.

**ADJOURNMENT**

There being no further business, Board Chair Rowley adjourned the meeting at 8:54 p.m.

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Andrea Ursuy, Board Secretary